



January 15, 2010

Dear Resident,

It has been brought to our attention that there has been a security breach involving our electronically processed payments. As soon as we became aware of this breach, we notified appropriate law enforcement officials. Law enforcement is working diligently to identify the criminal responsible for this breach.

By law, we are required to notify any person whose personal information we collect when there is a security breach. This only affects residents who have their monthly rent check electronically withdrawn. The only personal information the breach may have exposed would be: your name, the routing number of your bank, and your account number. This is the same information contained on a check, but we wanted to be sure you were alerted to the possibility that this information may have been disclosed to unknown recipients.

We take your privacy very seriously and have always carefully followed standard practices; however, we are now taking additional measures experts have advised to combat the theft of our information and yours.

We would encourage you to check your current account balances now, and periodically, to be sure there was no fraudulent activity in your account. The best protection in these situations is to close the account that may have been breached and open a new one. It is also advisable to take advantage of free credit checks. If you find any activity of concern please contact your bank immediately.

Your bank is your front line protection, but if Cathedral Square can answer any questions please call us toll free at **1-877-528-3022**, or locally at 863-2224.

Sincerely,

A handwritten signature in black ink, appearing to read "Nancy Eldridge", written in a cursive style.

Nancy Eldridge  
Executive Director